

# Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



**BOARD OF TRUSTEES  
WORK SESSION  
6:00 PM, AUGUST 9, 2018  
BOARD ROOM  
GORDON M. ANDERSON LEADERSHIP CENTER  
16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090**

## **MINUTES**

### **I. Call to Order**

President Rhonda Newhouse called the Work Session of the Spring Independent School District Board of Trustees to order at 6:04 PM on August 9, 2018, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

### **Members Present:**

Rhonda Newhouse, President  
Jana Gonzales, Vice President  
Donald Davis, Secretary  
Justine Durant, Assistant Secretary  
Dr. Deborah Jensen  
Chris Bell (arrived at 6:08 PM)  
Winford Adams, Jr. (arrived at 7:22 PM)

### **Members Absent:**

### **Others Present:**

Rodney Watson, Superintendent of Schools  
Victor Mitchell, Chief of Police  
Julie Hill, Chief of Staff  
Lupita Hinojosa, Chief of School Leadership and Student Support Services  
Lauren Topek, Chief of Curriculum, Instruction and Assessment  
Mark Miranda, Chief Operations Officer  
Deeone McKeithan, Chief Human Resources Officer  
Ann Westbrook, Chief Financial Officer  
Tiffany Dunne-Oldfield, Chief Communications Officer  
Jeremy Binkley, General Counsel  
Jason Sheffer, Director of Board Services

### **II. Minutes from Prior Meetings**

The Board reviewed the minutes from the following meetings.

- A. June 7, 2018 Board Work Session
- B. June 11, 2018 Board Workshop
- C. June 12, 2018 Regular Board Meeting

### **III. Opening Remarks**

#### **A. Superintendent of Schools**

Superintendent Rodney Watson began his remarks by reiterating Spring ISD's core values. "We base our decisions on what is best for our students. We strive for excellence in all we do. We build trust through integrity and lead by example. We communicate openly. We value diversity and treat everyone with respect. We win as a team." Dr. Watson said that the core value he most often says is the one that staff exemplified over the summer, "We win as a team."

#### **B. Strategic Priority Updates**

1. Special Education
2. Gifted and Talented
3. Performing and Visual Arts
4. Workforce Development

Superintendent Rodney Watson presented the Board with information regarding updates to the strategic priorities the Board identified for the 2018-2019 school year. The Board received folders with updates on each priority. Dr. Watson discussed that for each of the four priorities, or project charters, there is information of how the District will go about the work including timelines and responsibilities. The Board will receive these updates during each Board Work Session. The updates will be focused on the quantitative aspects that let the Board know how students are growing as a result of the work.

### **IV. Presentations**

#### **A. Presentation of the Monument Design for the New Spring ISD Stadium**

Chief Mark Miranda introduced the item and a presentation was made by Ben McMillan, Principal of IDG Architects, Inc. to provide the Board details regarding the design of the Spring ISD Stadium Monument. The presentation included the monument design documents including aerial site plans and various views of the proposed design. The memorial, to be located on the east side of the new stadium, will honor veterans in all branches of the armed services and will feature a circular monolith design along with bench seating. The monument will also feature flags representing all of the armed services as well as prisoners of war and those missing in action.

Trustee Davis thanked his colleagues for giving him and Trustee Bell the opportunity to work on the committee to bring this presentation. Trustee Davis said after serving 20 years in the military, this is very "special to me."

Trustee Bell also thanked his colleagues for the opportunity and reflected how he and Trustee Davis began talks several years ago and both agreed that there was a need for some type of recognition for our veterans and those who have paid the ultimate sacrifice. Trustee Bell stated that he was excited about this project, not only for the District, but for the community and thanked Trustee Jensen for her input as well as the input received from other staff members including Captain James Boyer of Spring High School.

### **V. Chief of Staff**

#### **A. Appointment of One Delegate and One Alternate for the 2018 TASB Delegate Assembly**



Chief Julie Hill presented the Board with information regarding appointing one delegate and one alternate to the 2018 Texas Association of School Boards (TASB) Delegate Assembly. The chosen delegates will serve as Spring ISD's official voting delegate and alternate to the TASB Delegate Assembly in Austin, Texas, on September 29, 2018. The Board selected Trustee Dr. Deborah Jensen as their delegate and Trustee Justine Durant as the alternate.

**B. Order for and Notice of Trustee Election on November 6, 2018**

Chief Julie Hill presented the Board with information regarding the Order for and Notice of Trustee Election on November 6, 2018 for Positions 6 and 7. The Order and Notice of Trustee Election allows the District to hold an election for the trustee positions with an expiring term.

**VI. Chief Operations Officer**

**A. Link Elementary School Deferred Maintenance Package E, Guaranteed Maximum Price**

Chief Mark Miranda presented the Board with information regarding the Link Elementary School Deferred Maintenance Package E, Guaranteed Maximum Price (GMP). The GMP covers the scope of work developed from a facility study as well as input from campus personnel. Some Items requested include new plumbing fixtures, a new library circulation desk, new hollow metal doors and frames, and a new front entry canopy. The GMP for Link Elementary School Deferred Maintenance Package E is \$2,612,292, with a total Package E GMP of \$6,399,875.

**B. Wells Middle School Deferred Maintenance Package E, Guaranteed Maximum Price**

Chief Mark Miranda presented the Board with information regarding the Wells Middle School Deferred Maintenance Package E, Guaranteed Maximum Price (GMP). The GMP covers the scope of work developed from a facility study as well as input from campus personnel. Some items requested include a new marquee, new hollow metal doors and frames, new storefront, replacing portions of the roof membrane and a new front entrance canopy. The GMP for Wells Middle School Deferred Maintenance Package E is \$3,787,583, with a total Package E GMP of \$6,399,875.

**C. Dueitt Middle School Deferred Maintenance Package F, Guaranteed Maximum Price**

Chief Mark Miranda presented the Board with information regarding the Dueitt Middle School Deferred Maintenance Package F, Guaranteed Maximum Price (GMP). The GMP covers the scope of work developed from a facility study as well as input from campus personnel. Some items requested include a new marquee, new hollow metal doors and frames, new storefront, replacing portions of the acoustical ceiling and new parking with drives to ease traffic congestion. The GMP for Dueitt Middle School Deferred Maintenance Package F is \$5,643,650, with a total Package F GMP of \$10,500,000.

**D. Twin Creeks Middle School Deferred Maintenance Package F, Guaranteed Maximum Price**

Chief Mark Miranda presented the Board with information regarding the Twin Creeks Middle School Deferred Maintenance Package F, Guaranteed Maximum Price (GMP). The GMP covers the scope of work developed from the facility study as well as input from campus personnel. Some Items requested include new plumbing fixtures, a new library circulation desk, new hollow metal doors and frames and a new front entry canopy. The GMP for Twin Creeks Middle School Deferred Maintenance Package F is \$4,856,350, with a total Package F GMP of \$10,500,000.

E. Contract Extension for PEIMS Consultant

Chief Mark Miranda presented the Board with information regarding a Contract Extension for a PEIMS Consultant. The consultant will assist with PEIMS related activities.

F. Harris County Water Control and Improvement District No. 110, Addendum to the Water and Sewer Agreement

Chief Mark Miranda presented the Board with information regarding the Harris County Water Control and Improvement District No. 110, Addendum to the Water and Sewer Agreement. The agreement authorizes the Superintendent of Schools to extend the agreement between Spring ISD and Harris County Water Control and Improvement District 110 for an additional 15 years and allows Spring ISD to continue to receive water and sanitary service for McNabb Elementary. The original agreement is set to expire in October 2018.

**VII. Chief of Curriculum, Instruction and Assessment**

A. Approval of Changes to the 2018-2019 High School Education Planning Guide

**The Board may take action on this item.**

Chief Lauren Topek presented the Board with information regarding the approval of changes to the 2018-2019 High School Education Planning Guide. To adequately meet the needs of students, Spring ISD requested to offer the following TEA approved Innovative courses in 2018-2019: Teen Leadership and Strategic Learning for High School Math. The Board of Trustees approved the 2018-2019 High School Education Planning Guide last spring, but the need for these additional courses did not arise until the District began building master schedules. In order to ensure that our high schools had a sufficient number of course selections to generate student schedules, it was necessary to offer these additional courses.

Trustee Jensen moved that the Board of Trustees approve the changes to the 2018-2019 High School Education Planning Guide, as presented by the administration.

Trustee Bell seconded the motion and the motion carried unanimously.

**VIII. Chief of School Leadership and Student Support Services**

A. Acceptance of Grant Funds

Chief Lupita Hinojosa presented the Board with information regarding the Acceptance of Grant Funds. In accordance with Board Policy, all grant funds in aggregate of \$10,000 or more must be approved by the Spring ISD's Board of Trustees. On June 19, 2018, the Texas Education Agency awarded Spring ISD the Texas 21<sup>st</sup> Century Community Learning Center (CCLC) Cycle 9, Year 3 Site Grant. The 21<sup>st</sup> CCLC Grant funds will supplement student learning at ten schools, including a family engagement component and academic enrichment for students who most need assistance. Academic performance, including a strong literacy foundation, attendance and discipline will be priorities for all levels. The program will also focus on college and career readiness through SAT preparation, college visits and parent sessions for high school students. The schools involved are: Bammel, Eickenroht, Hoyland, Major, Ponderosa and Salyers Elementary Schools; Bailey, Cloughton and Wells Middle Schools; Dekaney and Westfield High Schools. The total value of the grant is \$1,693,620.

B. Memorandum of Understanding (MOU) between AVANCE-Houston, Inc. and Spring Independent School District (Lewis Elementary)

Chief Lupita Hinojosa presented the Board with information regarding a Memorandum of Understanding (MOU) between AVANCE-Houston, Inc. and Spring Independent



School District (Lewis Elementary). The MOU outlines the terms and conditions by which AVANCE-Houston, Inc. and Spring ISD will collaborate to provide comprehensive services for four-year-old Head Start eligible children. Head Start is a federally-funded program designed to meet the needs of the children from low-income families by providing a comprehensive developmentally appropriate program.

AVANCE-Houston, Inc. will provide Head Start services for eligible children, including the children transitioning to Spring ISD. The collaboration and operation of this program will be in accordance with Texas Pre-kindergarten Guidelines, the Spring ISD Pre-kindergarten Framework, Head Start Performance Standards, the Individuals with Disabilities Education Act (IDEA), including federal guidelines consistent with the Title 45 of the Code of Federal Regulations (CFR) and modifications thereof, all applicable state and federal laws additionally outlined herein, including but not limited to, the Texas Health and Safety, Education and Family Codes.

- C. Memorandum of Understanding (MOU) between Mental Health America Greater Houston (MHAGH) and Spring Independent School District  
Chief Lupita Hinojosa provided the Board with information regarding a Memorandum of Understanding (MOU) between Mental Health America Greater Houston (MHAGH) and Spring Independent School District. The purpose of this MOU is to solidify a working relationship between MHAGH and Spring ISD. Both entities share an interest in addressing and preventing emerging behavioral health needs in the aftermath of Hurricane Harvey. Both entities are also interested in implementing sustainable system-wide frameworks to promote mental health and prevent mental illness among students. These efforts will enhance resilience and readiness among participating school districts and their teachers, parents, and students.

In collaboration with Spring ISD, MHAGH will assess current behavioral health needs, systems, programs, policies, and community-based social determinants of health. The results will be used to tailor a personalized school or district plan for responding to current needs and building a future infrastructure for student mental health resilience. Based on the needs assessment, MHAGH will provide training for select staff and students.

- D. Dual Credit Courses Memorandum of Understanding (MOU) between Lone Star College System and Spring Independent School District  
Chief Lupita Hinojosa presented the Board with information regarding a Dual Credit Courses Memorandum of Understanding (MOU) between Lone Star College System and Spring Independent School District. The purpose of this MOU is to outline the collaboration for the continuation of the Dual Credit Course Agreement to allow high school students to earn dual course credit for immediate award of high school credit, college credit, and college certificate and/or associate degree credit.

- E. Camelot Education Texas, LLC – Amendment #4  
Chief Lupita Hinojosa presented the Board with information regarding the Camelot Education Texas, LLC – Amendment #4. The purpose of the amendment is to continue to work with the middle and high school students who commit disciplinary offenses requiring alternative education program (DAEP) placement. The DAEP is designed to help students stay on track academically while simultaneously improving their social skills decision-making skills and overall behavior. The program implements a restorative discipline approach used to teach students to take accountability for inappropriate behavior and to appropriately resolve conflicts that occur both in and out of school.

**F. Hobsons (dba Naviance) Contract Renewal**

Chief Lupita Hinojosa presented the Board with information regarding the Hobsons (dba Naviance) Contract Renewal. Naviance is a web-based college and career readiness platform that connects academic achievement to postsecondary goals, enhances school counselor productivity, enables schools to create a personalized success plan for each student, and tracks results for school and district administrators.

Its comprehensive college and career planning solutions align student strengths and interests to long-term aspirations, improving student outcomes and connecting learning to life. The solution also allows students and parents to request transcripts and have them sent directly to the college(s) of choice.

**IX. Chief Financial Officer**

**A. Taxpayer Refunds**

Chief Ann Westbrooks presented the Board with information regarding Taxpayer Refunds. The Board was presented with a report consisting of refunds exceeding \$500.

**B. Report of Purchasing Cooperative Purchases Exceeding \$50,000**

Chief Ann Westbrooks presented the Board with a report consisting of purchases exceeding \$50,000 that were made by the District through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
05/23/2018	SHI	License Subscription for Adobe Software Suite	\$86,325
05/25/2018	Layer3 Communications	District-Wide Wireless System	\$68,550
05/25/2018	Layer3 Communications	Support for District Phone System	\$118,650
05/31/2018	Carahsoft Technology Corp.	Maintenance for Automated User Processing System	\$126,671
05/31/2018	Solid IT Networks Inc.	Edge Switching Project – Additional Equipment**	\$132,161
05/31/2018	Solid IT Networks Inc.	Upgrade Network Operation Center Equipment**	\$189,316
05/31/2018	Solid IT Networks Inc.	Licensing for Existing District Routing Infrastructure**	\$231,917
05/31/2018	SHI	GPS Tracking Locators for School Buses**	\$283,288
06/04/2018	Dell Computer Corporation	Chromebooks and Carts	\$55,827
06/06/2018	Visual Techniques, Inc.	Casio LED Projector	\$67,755
06/06/2018	Solid Border Inc.	Maintenance for Denial of Service Mitigation Appliances	\$81,817
06/18/2018	Dell Computer Corporation	Compellent Storage Unit for District-Wide Network System	\$115,979
07/03/2018	Longhorn Bus Sales	Bus Parts*	\$50,000
07/03/2018	Rush Bus Center, San Antonio #2	Bus Parts*	\$50,000
07/03/2018	Hancock Pool Services Inc.	Pool Leak Repair, Re-Plastering & Chemical Balancing – Dekaney HS	\$58,400
07/03/2018	Goolsbee Tire Service Inc.	Tires for District Vehicles*	\$100,000



07/03/2018	ALC Solutions	Transportation for Homeless Students*	\$200,000
07/03/2018	Thomas Bus Gulf Coast GP Inc.	Bus Parts*	\$200,000
07/03/2018	Kyrish Truck Center of Houston	Bus Parts*	\$250,000
07/03/2018	Waste Management of Texas Inc.	Trash Pick-Up*	\$317,000
07/09/2018	Hunton Trane Services	Building Automation System Scheduled Preventive Maintenance Services	\$50,429
07/09/2018	Bayou City Gym Floors	Gym Floor Renovations – Bailey MS	\$56,003
07/09/2018	Automated Logic – Houston	HVAC Automated Building Controls –Parts and Labor	\$76,200
07/09/2018	Hunton Trane Services	Mechanical Select Maintenance for District Chillers	\$196,576
07/09/2018	Yellowstone Landscape Central	Landscape Maintenance – District Wide*	\$645,822

\*Blanket Purchase Order for anticipated annual spend.

\*\*Bond Related Expenditures

C. Report of Agreement Renewals Exceeding \$50,000

Chief Ann Westbrook presented the Board with a report consisting of agreement renewals with a contract value exceeding \$50,000.

Date	Vendor	Description	Amount
05/31/2018	Everbank Commercial Finance, Inc.	Web Filter Pro License Content Keeper with Netsync	\$73,814
07/10/2018	Frontline Placement Technologies	Absence and Substitute Management System	\$63,716

D. Request for Proposal #18-018 – Team and Club Shirts

Chief Ann Westbrook presented the Board with information regarding a Request for Proposal #18-018 – Team and Club Shirts. The RFP requested competitive sealed proposals for the purpose of identifying vendors to supply Team and Club Shirts to support the needs of the District, in accordance with the terms, conditions, and specifications established within the RFP. Approval was requested to include vendors intended for award recommendation.

E. Request for Proposal #18-021 – Energy Management and Conservation Program

Chief Ann Westbrook presented the Board with information regarding a Request for Proposal #18-021 – Energy Management and Conservation Program. The RFP requested competitive sealed proposals for the purpose of identifying vendors to supply an energy management and conservation program to support the needs of the District, in accordance with the terms, conditions, and specifications established within the RFP. Approval was requested to award the contract for Energy Management and Conservation Program services to the provider recommended by the administration.

F. Request for Proposal #19-001 – Tax Office Collections Software

Chief Ann Westbrook presented the Board with information regarding a Request for Proposal #19-001 – Tax Office Collections Software. The RFP requested competitive sealed proposals for the purpose of identifying vendors to supply tax office collections software to support the needs of the District, in accordance with the terms, conditions,

and specifications established within the RFP. Approval was requested to award the contract for Tax Office Collections Software to the provider recommended by the administration.

**G. Request for Proposal #19-002 – Charter Bus Services**

Chief Ann Westbrook presented the Board with information regarding a Request for Proposal #19-002 – Charter Bus Services. The RFP requested competitive sealed proposals for the purpose of identifying vendors to provide charter bus services to support the needs of the District. Approval was requested to award the contract for Charter Bus Services to the providers recommended by the administration.

**H. Request for Proposal #19-004 – Refurbished Cubicles**

Chief Ann Westbrook presented the Board with information regarding a Request for Proposal #19-004 – Refurbished Cubicles. The RFP requested competitive sealed proposals for the purpose of identifying vendors to provide refurbished cubicles to support the needs of the District. Approval was requested to award the contract for Refurbished Cubicles to the providers recommended by the administration.

**X. Closed Session**

President Newhouse recessed the open session at 8:42 PM for the purpose of entering into closed session pursuant to the following provisions of the Texas Open Meetings Act:

- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property
- C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee
  - 1. The Board will deliberate regarding the Superintendent's evaluation
  - 2. The Board will deliberate on employees nominated for special recognition
  - 3. The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract
  - 4. The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses
  - 5. The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, and final orders for employees on term and probationary contracts previously proposed for termination and/or nonrenewal

**XI. Action on Closed Session Items**

President Newhouse reconvened the open session at 9:19 PM.

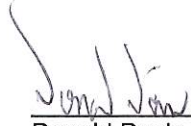
- A.. Trustee Gonzales moved that the Board issue a school district teaching permit to Steven Herbert and Sherwin Johnson for the purpose of teaching noncore career and technology courses and to authorize the Superintendent of Schools to notify the Commissioner of Education of the Board's decision. Trustee Adams seconded the motion and the motion carried unanimously.



**XII. Adjournment**

On a motion by Trustee Durant, seconded by Trustee Gonzales, the Board unanimously adjourned the meeting at 9:20 PM.

  
Rhonda R. Newhouse, President

  
Donald Davis, Secretary